

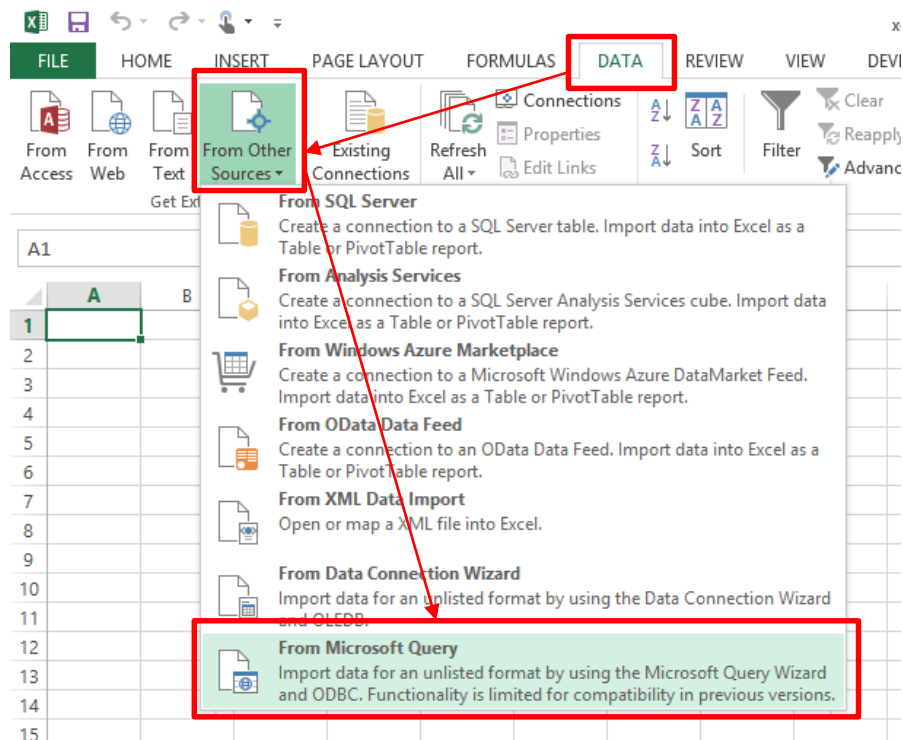
## Generating a connection string for XER Toolkit

Step 1 – Connect to your database using Excel> MS Query

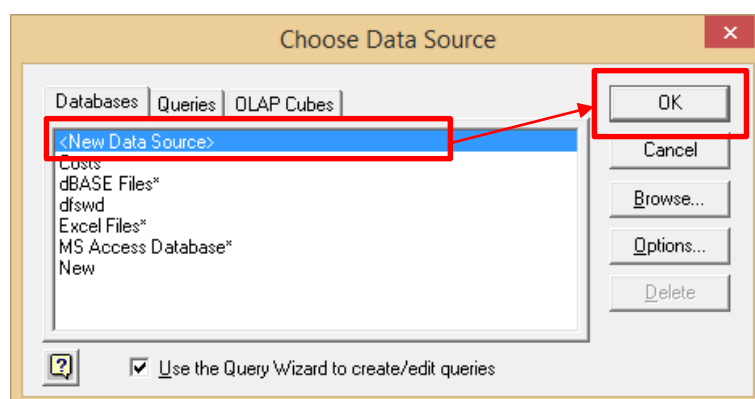
Step 2 – Enter your connection string into XER Toolkit

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Step 1a: Select **DATA>FROM OTHER SOURCES>MS QUERY**



Step 1b: Select **NEW DATA SOURCE> CLICK OK**



Step 1c: Enter **CONNECTION NAME**> **SELECT A DRIVER**>**CLICK CONNECT**

The screenshot shows a dialog box titled "Create New Data Source" with a close button (X) in the top right corner. The dialog contains the following elements:

- 1. A text input field with the placeholder text "YOUR CONNECTION NAME".
- 2. A dropdown menu with "Oracle in XE" selected.
- 3. A "Connect..." button.
- 4. A dropdown menu for "Select a default table for your data source (optional)".
- A checkbox labeled "Save my user ID and password in the data source definition".
- Buttons for "OK" and "Cancel" at the bottom right.
- A help icon (?) at the bottom left.

Red boxes and arrows highlight the input fields and the "Connect..." button, corresponding to the instructions in Step 1c.

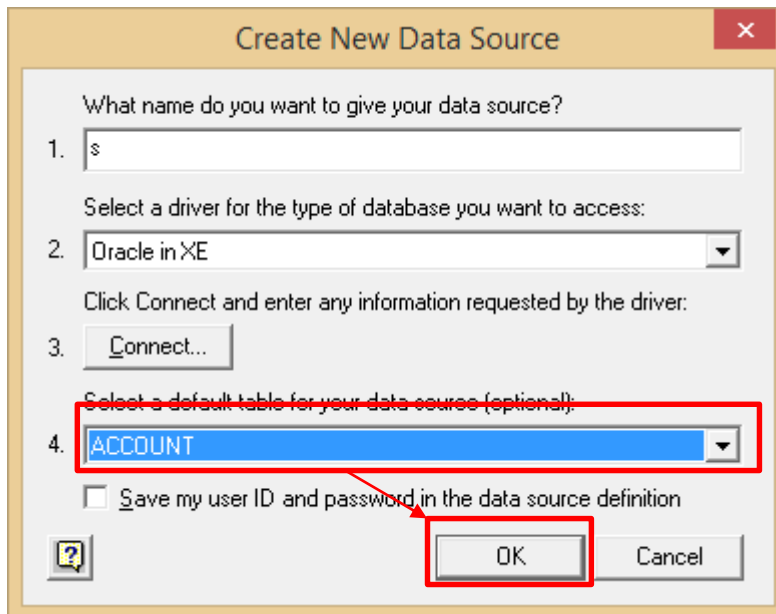
Step 1d: Enter **SERVICE NAME (HOST)**> **ENTER ADMIN USER NAME & PASSWORD**>**CLICK OK**

The screenshot shows a dialog box titled "Oracle ODBC Driver Connect" with a close button (X) in the top right corner. The dialog contains the following elements:

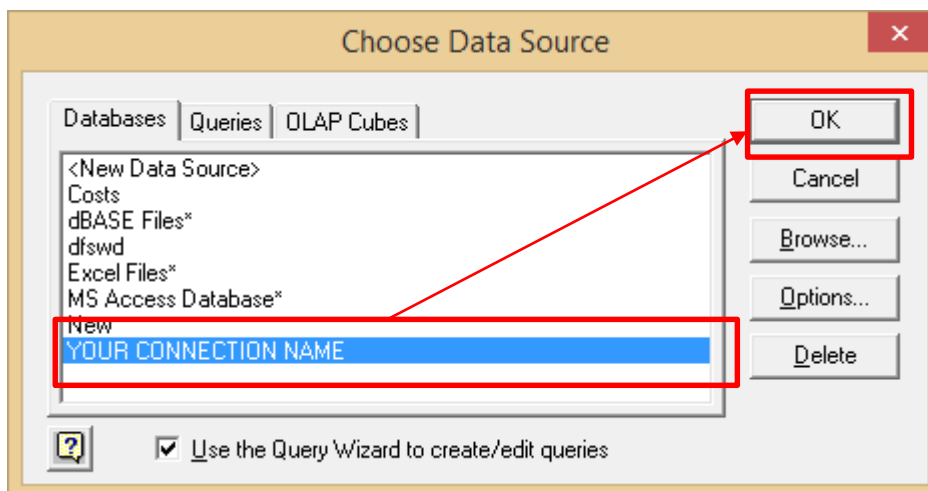
- "Service Name" input field with "xe" entered.
- "User Name" input field with "privprn\$pm" entered.
- "Password" input field with "\*\*\*\*\*" entered.
- Buttons for "OK", "Cancel", and "About..." on the right side.

Red boxes and arrows highlight the input fields and the "OK" button, corresponding to the instructions in Step 1d.

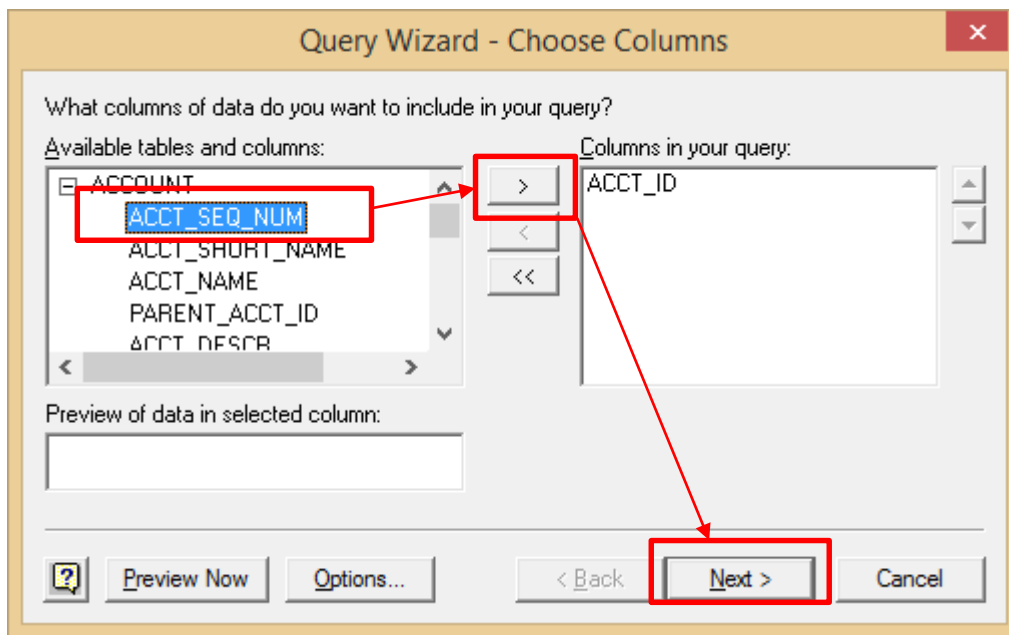
Step 1e: Select **DEFAULT TABLE ACCOUNT**> **CLICK OK**



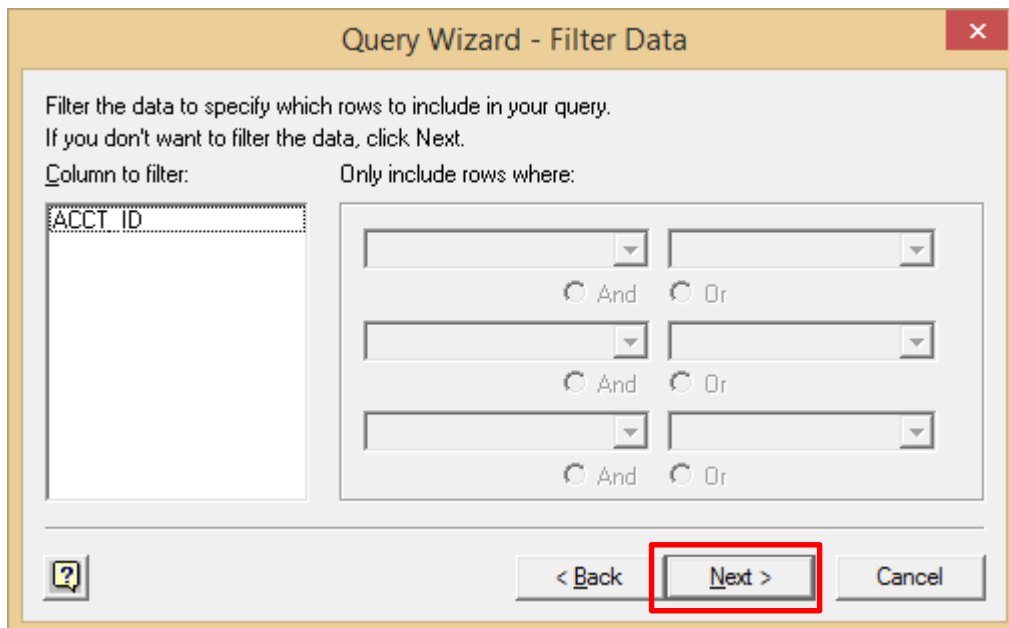
Step 1f: Select **YOUR CONNECTION**> **CLICK OK**



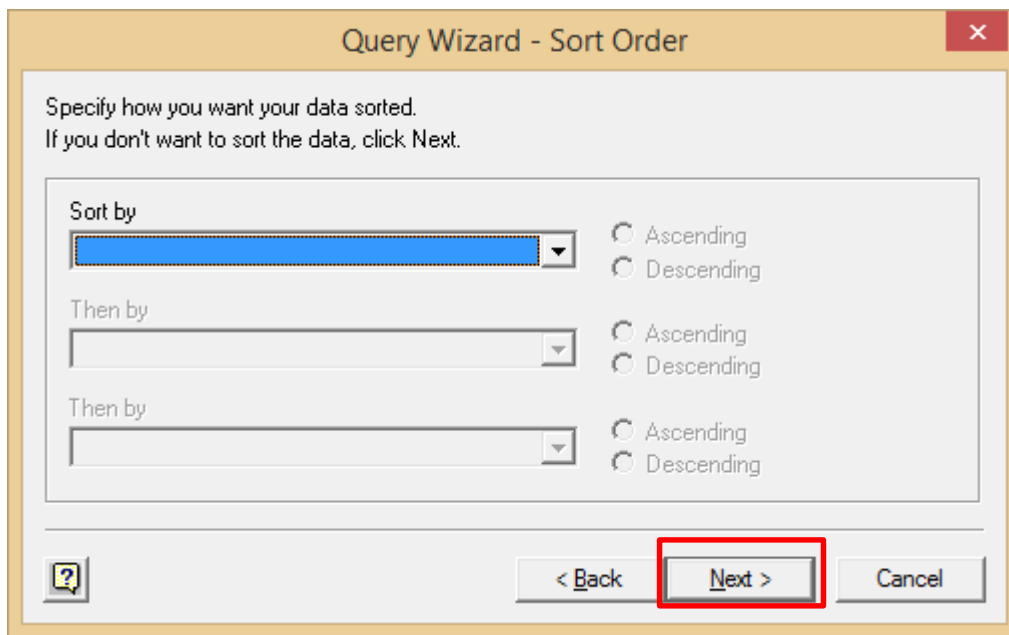
Step 1g: Select any **COLUMN**> **CLICK TO ADD**>**CLICK NEXT**



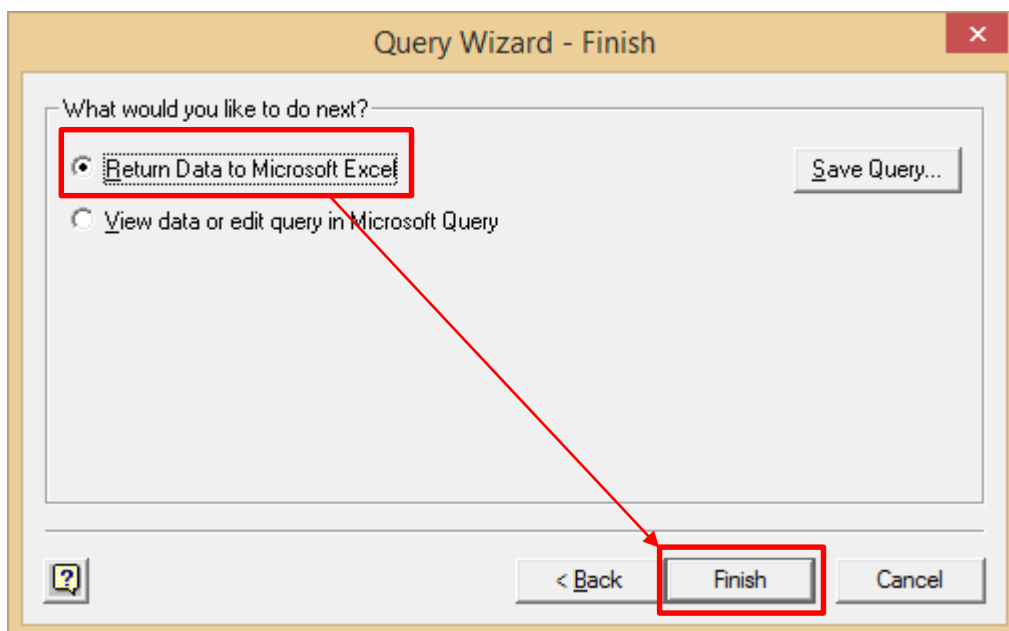
Step 1h: Click **NEXT**



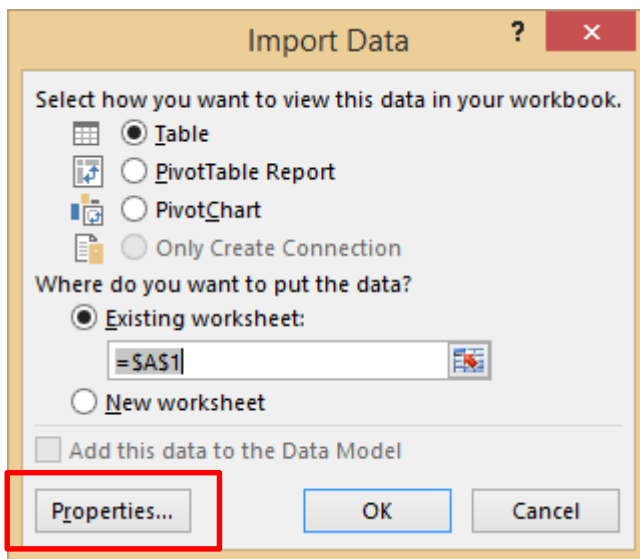
**Step 1i: Click NEXT**



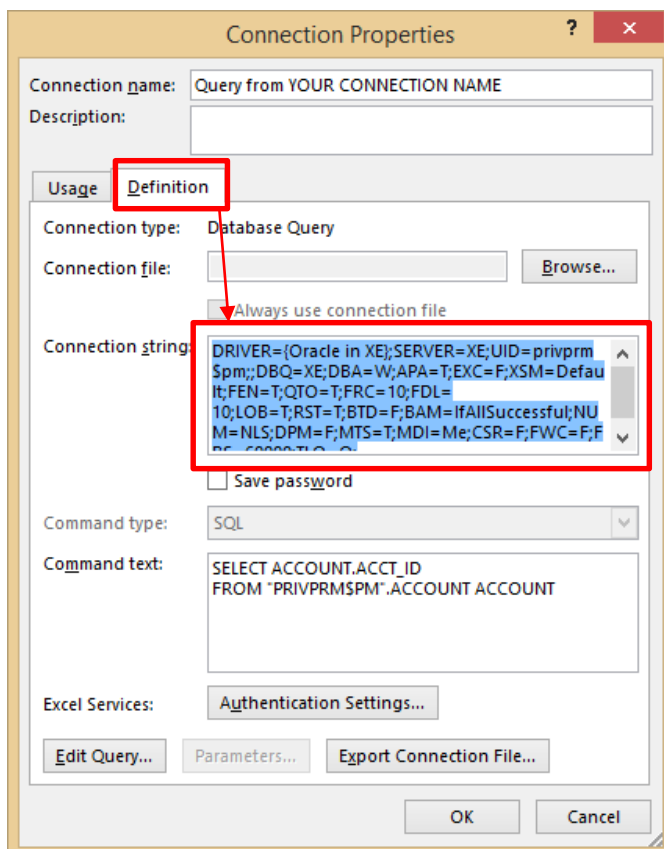
**Step 1j: Click FINISH**



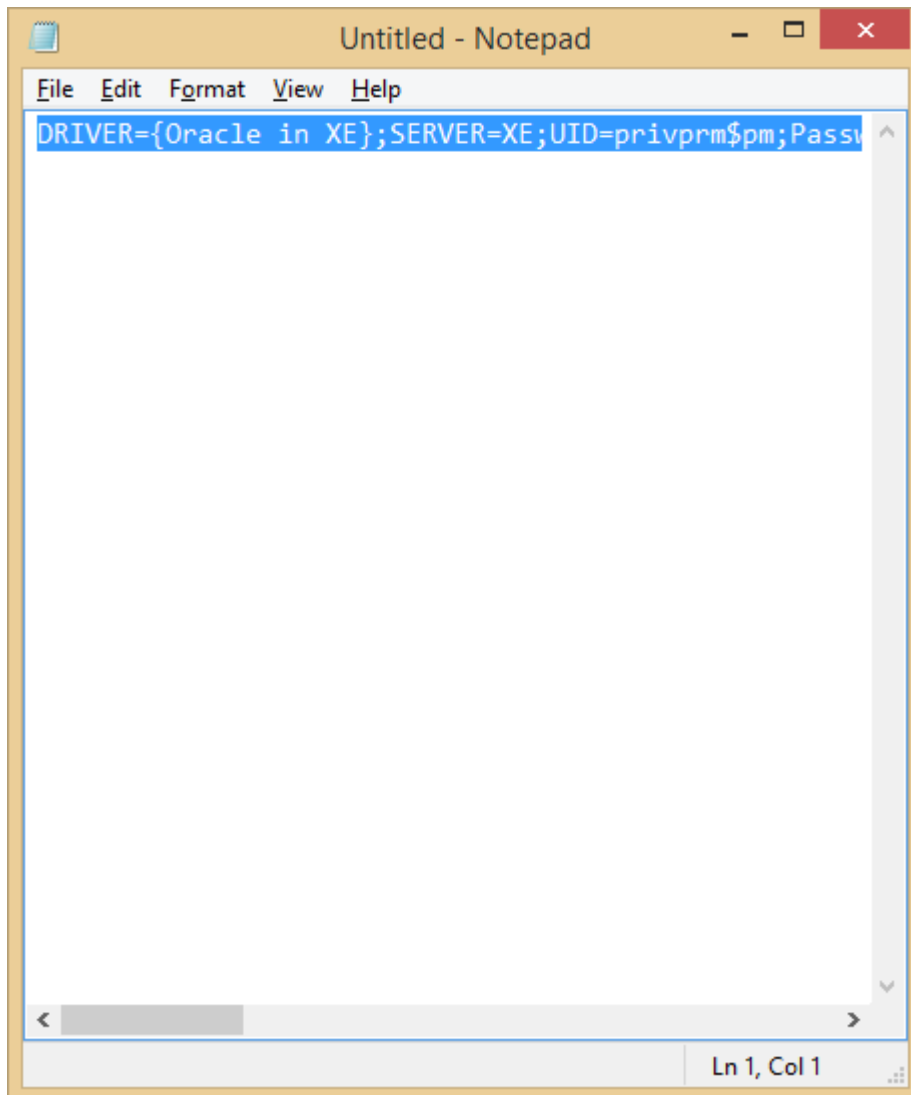
**Step 1k: Click PROPERTIES**



**Step 1l: COPY CONNECTION STRING**



**Step 1m: OPEN NOTEPAD>PASTE CONNECTION STRING**



**Step 1n: ADD PASSWORD TEXT TO CONNECTION STRING**

**ORIGINAL – WITHOUT PASSWORD**

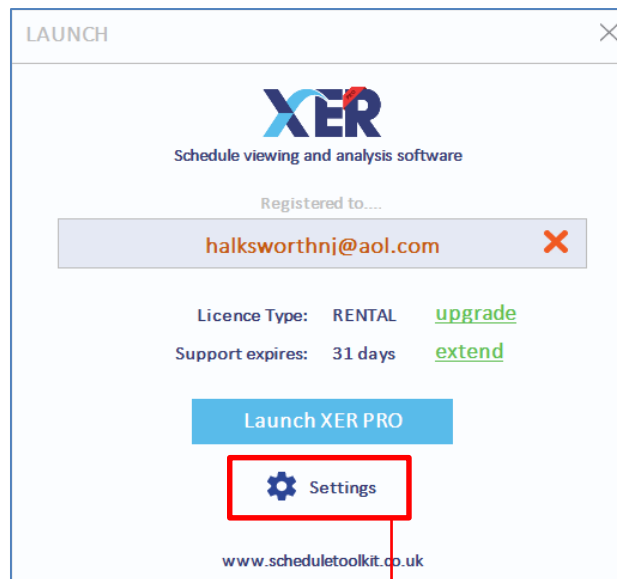
DRIVER={Oracle in XE};SERVER=XE;UID=privprm\$pm;;DBQ=XE;DBA=W;APA=T;EXC=F;XSM=Default;FEN=T;QTO=T;FRC=10;FDL=10;LOB=T;RST=T;BTD=F;BAM=IfAllSuccessful;NUM=NLS;DPM=F;MTS=T;MDI=Me;CSR=F;FWC=F;FBS=60000;TLO=O;

↓ Insert password here

**NEW – WITH PASSWORD**

DRIVER={Oracle in XE};SERVER=XE;UID=privprm\$pm;Password=yourpassword;DBQ=XE;DBA=W;APA=T;EXC=F;XSM=Default;FEN=T;QTO=T;FRC=10;FDL=10;LOB=T;RST=T;BTD=F;BAM=IfAllSuccessful;NUM=NLS;DPM=F;MTS=T;MDI=Me;CSR=F;FWC=F;FBS=60000;TLO=O;

**Step 2a: OPEN TOOLKIT>CHOOSE SETTINGS**



**Step 2b: PASTE NEW CONNECTION STRING> CLICK OK**

